



Swanage Railway Co Ltd
Swanage Station
Station Approach
SWANAGE
BH19 1HB

01929 425800

GENERAL GUIDANCE FOR STATION STAFF AND STEWARDS

- You must sign on for duty to confirm that you have no COVID-19 symptoms and you have not knowingly been in contact with anyone with COVID-19 virus symptoms for 14 days.
- At the signing on point you will find hand sanitiser, wipes, gloves and disposable face coverings. You are welcome to bring your own face covering if you prefer.
- Wash your hands regularly following government guidance.
- We suggest you bring with you your own food and drink, and it will be possible to use the staff room at Swanage to make a hot drink. Only one person in the staff room at any time.
- The Birds Nest seating area will be available for staff to sit away from the public.
- Please maintain social distancing where possible.
- In the event of passengers not complying with government guidance, advise them of the requirements but avoid confrontation.
- Wipe down your working area including touch points at the start and end of your duty.
- The staff toilet only should be used, located through the porch at the bay end of the building.

Martin Trott
30th June 2020